

Daily Attendance Report (Basic Report)

Dec 16 2022 To Dec 31 2022

Company: BTC Khowang

Printed On : Jan 12 2023 11:22

Attendance Date 16-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:54	15:02	5:08	00:00	5:08	Present	
2	2	Pronab Dehingia	GS	09:53	15:03	5:10	00:00	5:10	Present	
3	3	Brojen Handique	GS	09:56	15:02	5:06	00:00	5:06	Present	
4	4	Runjun Handique	GS	09:57	15:01	5:04	00:00	5:04	Present	
5	5	Bhupen Dutta	GS	09:42	15:05	5:23	00:00	5:23	Present	
6	6	Jhama Sonowal	GS			00:00	00:00	00:00	Absent	CL

Attendance Date 17-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:48	15:04	5:16	00:00	5:16	Present	
2	2	Pronab Dehingia	GS	09:49	15:05	5:16	00:00	5:16	Present	
3	3	Brojen Handique	GS			00:00	00:00	00:00	Absent	To Treasury
4	4	Runjun Handique	GS	09:50	15:02	5:12	00:00	5:12	Present	
5	5	Bhupen Dutta	GS	09:39	15:08	5:29	00:00	5:29	Present	
6	6	Jhama Sonowal	GS	09:56	15:04	5:08	00:00	5:08	Present	

Attendance Date 18-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS			00:00	00:00	00:00	WeeklyOff	SUNDAY
2	2	Pronab Dehingia	GS			00:00	00:00	00:00	WeeklyOff	✓
3	3	Brojen Handique	GS			00:00	00:00	00:00	WeeklyOff	✓
4	4	Runjun Handique	GS			00:00	00:00	00:00	WeeklyOff	✓
5	5	Bhupen Dutta	GS			00:00	00:00	00:00	WeeklyOff	✓
6	6	Jhama Sonowal	GS			00:00	00:00	00:00	Absent	✓

Attendance Date 19-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:49	15:01	5:12	00:00	5:12	Present	
2	2	Pronab Dehingia	GS	09:50	15:04	5:14	00:00	5:14	Present	
3	3	Brojen Handique	GS			00:00	00:00	00:00	Absent	CL
4	4	Runjun Handique	GS	09:52	15:02	5:10	00:00	5:10	Present	
5	5	Bhupen Dutta	GS	09:42	15:07	5:25	00:00	5:25	Present	
6	6	Jhama Sonowal	GS	09:54	15:00	5:06	00:00	5:06	Present	

Attendance Date 20-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:52	15:03	5:11	00:00	5:11	Present	
2	2	Pronab Dehingia	GS	09:51	15:03	5:12	00:00	5:12	Present	
3	3	Brojen Handique	GS	09:53	15:01	5:08	00:00	5:08	Present	

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44	Runjun Handique	GS	09:55	15:00	5:05	00:00	5:05	Present	
55	Bhupen Dutta	GS	09:46	15:08	5:22	00:00	5:22	Present	
66	Jhama Sonowal	GS	09:58	15:01	5:03	00:00	5:03	Present	

Attendance Date 21-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
11		Bitupan Gohain	GS	09:50	15:00	5:10	00:00	5:10	Present	
22		Pronab Dehingia	GS	09:49	15:04	5:15	00:00	5:15	Present	
33		Brojen Handique	GS	09:51	15:02	5:11	00:00	5:11	Present	
44		Runjun Handique	GS	09:52	15:01	5:09	00:00	5:09	Present	
55		Bhupen Dutta	GS	09:43	15:02	5:19	00:00	5:19	Present	
66		Jhama Sonowal	GS	09:59	15:04	5:05	00:00	5:05	Present	

Attendance Date 22-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
11		Bitupan Gohain	GS	09:49	15:02	5:13	00:00	5:13	Present	
22		Pronab Dehingia	GS	09:48	15:03	5:15	00:00	5:15	Present	
33		Brojen Handique	GS			00:00	00:00	00:00	Absent	C.L.
44		Runjun Handique	GS	09:52	15:02	5:10	00:00	5:10	Present	
55		Bhupen Dutta	GS	09:40	15:06	5:26	00:00	5:26	Present	
66		Jhama Sonowal	GS	09:53	15:01	5:08	00:00	5:08	Present	

Attendance Date 23-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
11		Bitupan Gohain	GS	09:53	15:01	5:08	00:00	5:08	Present	
22		Pronab Dehingia	GS	09:52	15:02	5:10	00:00	5:10	Present	
33		Brojen Handique	GS	09:43	15:00	5:17	00:00	5:17	Present	
44		Runjun Handique	GS	09:43	15:00	5:17	00:00	5:17	Present	
55		Bhupen Dutta	GS	09:42	15:06	5:24	00:00	5:24	Present	
66		Jhama Sonowal	GS	09:56	15:03	5:07	00:00	5:07	Present	

Attendance Date 24-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
11		Bitupan Gohain	GS			00:00	00:00	00:00	Absent	4th Saturday
22		Pronab Dehingia	GS			00:00	00:00	00:00	Absent	u
33		Brojen Handique	GS			00:00	00:00	00:00	WeeklyOff	v
44		Runjun Handique	GS			00:00	00:00	00:00	WeeklyOff	v
55		Bhupen Dutta	GS			00:00	00:00	00:00	WeeklyOff	v
66		Jhama Sonowal	GS			00:00	00:00	00:00	Absent	u



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Attendance Date 25-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS			00:00	00:00	00:00	Absent	Christmas
2	2	Pronab Dehingia	GS			00:00	00:00	00:00	Absent	"
3	3	Brojen Handique	GS			00:00	00:00	00:00	WeeklyOff	"
4	4	Runjun Handique	GS			00:00	00:00	00:00	WeeklyOff	"
5	5	Bhupen Dutta	GS			00:00	00:00	00:00	WeeklyOff	"
6	6	Jhama Sonowal	GS			00:00	00:00	00:00	Absent	"

Attendance Date 26-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:53	15:04	5:11	00:00	5:11	Present	
2	2	Pronab Dehingia	GS	09:55	15:05	5:10	00:00	5:10	Present	
3	3	Brojen Handique	GS	09:52	15:04	5:12	00:00	5:12	Present	
4	4	Runjun Handique	GS	09:55	15:02	5:07	00:00	5:07	Present	
5	5	Bhupen Dutta	GS	09:45	15:07	5:22	00:00	5:22	Present	
6	6	Jhama Sonowal	GS	09:57	15:02	5:05	00:00	5:05	Present	

Attendance Date 27-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:51	15:01	5:10	00:00	5:10	Present	
2	2	Pronab Dehingia	GS	09:50	15:01	5:11	00:00	5:11	Present	
3	3	Brojen Handique	GS	09:54	15:00	5:06	00:00	5:06	Present	
4	4	Runjun Handique	GS	09:51	15:00	5:09	00:00	5:09	Present	
5	5	Bhupen Dutta	GS	09:43	15:03	5:20	00:00	5:20	Present	
6	6	Jhama Sonowal	GS	09:49	14:58	5:09	00:00	5:09	Present	

Attendance Date 28-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:52	15:03	5:11	00:00	5:11	Present	
2	2	Pronab Dehingia	GS	09:43	15:05	5:22	00:00	5:22	Present	
3	3	Brojen Handique	GS			00:00	00:00	00:00	Absent	CL
4	4	Runjun Handique	GS	09:52	15:02	5:10	00:00	5:10	Present	
5	5	Bhupen Dutta	GS			00:00	00:00	00:00	Absent	CL
6	6	Jhama Sonowal	GS	09:54	15:00	5:06	00:00	5:06	Present	

Attendance Date 29-Dec-2022

Department Education

SN o	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:54	15:04	5:10	00:00	5:10	Present	
2	2	Pronab Dehingia	GS	09:49	15:05	5:16	00:00	5:16	Present	
3	3	Brojen Handique	GS			00:00	00:00	00:00	Absent	CL

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4	4	Runjun Handique	GS	09:54	15:01	5:07	00:00	5:07	Present	
5	5	Bhupen Dutta	GS	09:40	15:07	5:27	00:00	5:27	Present	
6	6	Jhama Sonowal	GS	09:58	15:01	5:03	00:00	5:03	Present	

Attendance Date 30-Dec-2022

Department Education

SN	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:53	15:01	5:08	00:00	5:08	Present	
2	2	Pronab Dehingia	GS	09:50	15:02	5:12	00:00	5:12	Present	
3	3	Brojen Handique	GS			00:00	00:00	00:00	Absent	To. Treasury
4	4	Runjun Handique	GS	09:52	15:00	5:08	00:00	5:08	Present	
5	5	Bhupen Dutta	GS	09:44	15:05	5:21	00:00	5:21	Present	
6	6	Jhama Sonowal	GS			00:00	00:00	00:00	Absent	CL

Attendance Date 31-Dec-2022

Department Education

SN	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Bitupan Gohain	GS	09:55	15:00	5:05	00:00	5:05	Present	
2	2	Pronab Dehingia	GS	09:49	15:02	5:13	00:00	5:13	Present	
3	3	Brojen Handique	GS	09:52	15:01	5:09	00:00	5:09	Present	
4	4	Runjun Handique	GS	09:55	15:00	5:05	00:00	5:05	Present	
5	5	Bhupen Dutta	GS	09:42	15:04	5:22	00:00	5:22	Present	
6	6	Jhama Sonowal	GS			00:00	00:00	00:00	Absent	CL

[Signature]